

Dear Sirs,
I am writing to you regarding the matter of the
contract for the supply of goods.
I have reviewed the contract and find it to be
in accordance with the terms of the order.
I am pleased to confirm that the goods are
being supplied in accordance with the contract.



I am sure that you will be satisfied with the
quality and quantity of the goods supplied.
If you have any queries, please do not
hesitate to contact me.
Yours faithfully,

[Signature]
[Name]
[Address]
[City]

Date	Description
1/1/2020	100 units of Item A
2/1/2020	200 units of Item B
3/1/2020	150 units of Item C
4/1/2020	300 units of Item D
5/1/2020	400 units of Item E
6/1/2020	500 units of Item F
7/1/2020	600 units of Item G
8/1/2020	700 units of Item H
9/1/2020	800 units of Item I
10/1/2020	900 units of Item J
11/1/2020	1000 units of Item K
12/1/2020	1100 units of Item L
13/1/2020	1200 units of Item M
14/1/2020	1300 units of Item N